# Professional Conversation Notes Template

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| Focus | Guiding Questions | Teacher/Observee Responses | Observer Notes |
| **Integration of Professional Practice 1** | 1. What is your teaching philosophy, in brief?  2. How do you believe your teaching philosophy was demonstrated in the observed session?  3. How do you apply your teaching philosophy to your everyday teaching practice? Use examples to illustrate this. | 1. My teaching philosophy uses a coaching metaphor with a focus on practicing and strengthening skills. 2. Learners spend more than half the lesson practicing the skills actively, with coaching from me. 3. I have designed whole courses based on this, for example the Prof Prac courses in the BIT and the new version of the Software Engineering course. In the latter, students work together on a project all semester, with coaching from us on how to follow Agile principles. |  |
| **Integration of Professional Practice 1** | 1.Which key principles (learning design, facilitation and assessment) are integrated in your teaching practice?  *Discuss a minimum of two principles for each with examples from the observed session and practice.*  2. Why are these principles appropriate to their context?  3.Based on the selected principles, how well do you believe you facilitated:   * an inclusive, learner-centred learning environment, * promoted learner engagement and * demonstrated effective class management? | 1. See <https://gdte.ek.net.nz/ippt/evidence-reflection.html> for all 6 principles I have chosen. 2. I have chosen these principles because they fit well within my teaching context. 3. I have tried very hard over the last couple of years to find the right balance of student-centeredness. I design very flexible learning and assessment, which makes it inclusive. I’m not sure how my selected principles can demonstrate class management, as this is more to do with the actions of the teacher in the classroom. However, many of my chosen principles have the aim of promoting learner engagement. |  |

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| **Integration of Professional Practice 2** | 1.When you reflect on your planning and implementation of the observed session(s) and everyday practice,   * what are your successes and challenges? * what have you learned? * what will you change in future?   *Use examples to illustrate.*  2.What goals and strategies have you developed for maintaining your professional teaching currency and capability?  3.Why have you chosen the goals and strategies?  4.Why are the goals and strategies relevant to the challenges and successes identified? | 1. Finding the right balance is always the biggest challenge. More than once I have ended up with a course design that is too learner-centric and have had to make changes to accommodate learner expectations better. I have learned that learners are not always very keen on active learning and prefer on occasion to sit back and absorb. 2. Trying new things, observing and talking to other teachers, mentoring and being mentored and involving students are all strategies for maintaining currency; reading, research, workshops and conferences are also more obvious choices. 3. I have chosen goals and strategies based on previous experiences of what works; based on my own reflection and the experiences of others. 4. Talking to students and other teachers is an important one. Trying new ways to find the right balance. |  |